



Our Streets, Our Stories Oral History Project

Data Intake Form – [INSERT BRANCH NAME HERE]

This form needs to be filled out for any oral history interview conducted by or submitted to the Brooklyn Public Library. *See reverse for Consent Form*

Interview Information

Date of Interview: _____

Name of Interviewee: _____

Name of Interviewer: _____

Birth Date: _____ Place of Birth: _____

Gender/Self-Identification: _____ Are you a military veteran? Y or N

Are you an immigrant? If so, where are you from originally? _____

Occupation: _____ Length of time in this neighborhood: _____

Location of Interview: _____

List three words that describe Brooklyn to you: _____

Would you like to receive a CD copy of your interview? Y or N

Can you recommend any friends, neighborhood businesses/institutions, etc. who would be willing to record their stories for the project? If so, write the names and best method of contact below:

Would you be interested in being an interviewer for this project? Y or N

Thank you for your participation in *Our Streets, Our Stories!* Your interview is an important addition to our growing neighborhood history archive.



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Consent Form

Participant's Name: _____

Mailing Address: _____

Phone: _____ Email: _____

I am at least eighteen years of age and I voluntarily agree to share my interviews, images, and personal documents with Brooklyn Public Library.

I understand that the following items may be created from an interview I share:

- an audio and/or video recording;
- an edited transcript and summary;
- edited audio/video clips;
- a photograph of me;
- copies of any personal documents or additional photos that I wish to share

I understand that my interview (and other items listed above) may be distributed to the public for educational purposes, including formats such as print, public programming, and the Internet.

I agree to freely share my interview (and other items listed above) under the terms of a **Creative Commons Attribution-NonCommercial-ShareAlike 3.0 Unported License**. This means that I retain the copyright to my material, but the public may freely copy, modify, and share these items for noncommercial purposes under the same terms, if they include the original source information.

Further, I agree to hold Brooklyn Public Library, its affiliates and branches harmless against any claim, action, loss, damage or alleged infringement of any copyright, trademark, or other third party property rights, caused by or arising from the publication, exhibition or telecast of my interview, audio and/or video recordings, photograph or copy of my personal documents furnished to Brooklyn Public Library.

I understand that I shall receive no compensation for the material I share. In return, Brooklyn Public Library agrees to send one free copy of the interview recording and related items to me at my address above.

Any exceptions to this agreement [such as a request for anonymity] must be listed below:

Participant Signature Date

Interviewer Signature Date