<u>Standard privacy and technology statement:</u>

Before we get started, a few housekeeping items.

To make it easier for everyone to hear, your mics will all be muted. If you would like to speak, please use the raise hand function. The hand raise function is available when you select participants from the options found most often at the top or bottom of your screen. When you have been called upon, our mic will be unmuted.

This meeting will not be recorded or archived by PVLD and is open to anyone who has registered and was sent the link. While we want to ensure your privacy, please know that anyone in the zoom meeting may take a photograph or record this meeting from their personal device. If you would like to take a photo for your Facebook post or something else, please type your request in the chat and there will be an opportunity at the end of our book discussion for a photo. That way, if folks don't want to be part of the photo they can turn off their video camera or exit the meeting.

And of course, as always, we ask that all participants be respectful of each other during our conversation and treat each other as if we were all in the same room for a normal book club. Anyone who becomes disruptive or offensive may be removed from this meeting.

We are all learning and experimenting with this new program format so please, be patient, and we'll send a survey to your email to find out how we did and how we can improve for next time!

<u>We also put this in the chat:</u>

Please do not take video or photos of this Zoom session until the end when staff give the go ahead.

Please use the chat function for comments and resource sharing. Lessa will monitor and read them out loud to the group as time allows. Your comments will not show up in the chat box. If you would like your comment to remain anonymous, please let her know.

If you have technical difficulties, please send a message through the chat, and staff will respond to you.

If you would like to speak, please raise your (virtual) hand. Staff will unmute you when you are called upon.